



## **Contract for: COMMUNITY COUNCIL FAMILY FACILITATOR**

### **SCOPE OF SERVICES**

**Primary Goal:** Build and maintain the engagement, outreach, and facilitation of the Philadelphia System of Care (PSOC) “Community of Care” councils.

**Detailed Scope Goals:**

- Building relationships with the community for outreach purposes;
- Developing and maintaining public relations strategies to increase the awareness of behavioral health and wellness services and activities in the neighborhood;
- Coordinating and co-facilitating monthly Community of Care councils to review goals, progress and other activities;
- Empowering the community by facilitating a broad range of meetings, trainings, and connection-building opportunities based on the council’s priorities and budget
- Working with the PSOC Staff to implement Community of Care council strategies and programs;
- Networking with community organizations to build and strength local community partnerships;
- Connecting youth, family, system partners and community members as a representative of PSOC
- Collaboratively maintain and submit council receipts from local partner organization for grant expenses

**Areas for consideration when assessing contract candidates:**

- Lived Experience as a primary Caregiver raising a child/youth with a behavioral health condition
- An understanding of, and experience with youth-serving systems, including mental health, child welfare, juvenile justice
- Organizational Skills
- Excellent Communication Skills
- Cross-cultural experience/sensitivity
- Computer Skills
- Social Media Skills
- Ability to collaborate and work on a team
- Ability to work flexible hours
- Bilingual language abilities (preferred)